

From,

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To,
The Manager

Sir,

Sub: - Standing instruction to transfer cash – Request reg.

Ref: - A/c No. of Santhwana Hastham

Kind attention is invited to the subject and reference cited above. I have an Account in Bank at Branch as A/C No I would like to transfer Rs. 100/- (Hundred rupees only) on the day of every month from my above account to the A/c No IFSC code Thrissur in respect of "SANTHWANA HASTHAM" charitable trust for the purpose of charitable activities. This will remain in force until further communication in this regard.

Thanking You

Yours faithfully

Name

Signature

Place.....

Date.....

Introduced by